

# ST. FRANCIS MUSIC SOCIETY

## Minutes of the ST. FRANCIS MUSIC SOCIETY ANNUAL GENERAL MEETING – Sept 29, 2020

The Annual General Meeting of the St. Francis Music Society was held at on-line via a ZOOM meeting.

Derek Cook, President, presided over the meeting, Jurgen Hartloper (Secretary) recorded the minutes.

### **In Attendance:**

**SFMS Executive**      Derek Cook – President  
                                 Anita Koles – Vice President & Webmaster  
                                 Renee Sward – Treasurer  
                                 Darlene Senger – Fundraising Coordinator  
                                 Deb Perrier – Uniform Coordinator  
                                 Anne Ang-Becker – Volunteer Coordinator  
                                 Jurgen Hartloper - Secretary

### **St. Francis High School**

Joan Lingelbach – Vice Principal  
Brigida Battistessa – Music Director

**Society Members**    33 parents attended.

### **1. Call to Order, 7:00 pm**

**2. Opening Prayer:** Provided by Joan Lingelbach.

### **3. Welcome and Opening Remarks**

Derek Cook extended greetings to all in attendance, presented the agenda for the meeting and described the mission of the St. Francis Music Society. He noted that all parents of St. Francis High School Band and Choir students are automatically members of the Society.

Darlene and Derek provided a brief demonstration of the Zoom meeting features, particularly the voting method to be used by utilizing the 'raise hand' feature.

### **4. Adoption of Previous Year's AGM Minutes**

The Minutes for the AGM of 2019 were reviewed. There were no questions or comments from the floor. A motion to accept the Minutes as presented was made by Darlene Senger, seconded by Deb Perrier. **Carried.**

### **5. Music Director's Report**

Brigida Battistessa described all the Covid protocols and safety features that have been put in place and will continue to be provided in order for the music program to be offered this year.

The annual Christmas concert will be held but will be a virtual event this year. It is planned for December 9<sup>th</sup>, to be held in the afternoon, and will be live-streamed for the school gymnasium. There will be costs involved, however the final details are not yet known and will be announced in the coming weeks.

Virtual lessons are also being organized, details to be announced.

There will be a marching band repertoire introduced this year, and music will be performed outdoors and in the gymnasium, with physical distancing measures in place.

Brigida thanked all the music parents and the St. Francis Music Society for their support during these difficult times.

## **6. President's Report:**

Derek Cook thanked Brigida for her unfailing and undaunted efforts to ensure that the music program would continue this year.

Thanks were also expressed to the director of the Jazz Band, Brandon Oberhammer, St. Francis High School and Principal Berger.

The Board members were introduced and thanked for their efforts of the previous year.

Derek noted some of the highlights of the previous year, and gave thanks to the sponsors, especially Concorde Airport Services, who donated a new keyboard. Other sponsors acknowledged were Vecova, JB Music Society, and the numerous local area businesses who contributed goods and services to various fundraising efforts.

Thanks were given to all parents and students who volunteered their time during the past year, and acknowledged the efforts of all parents who are supporting their children in the music program.

## **7. Treasurer's Report:**

1 - Rene Sward described the Society's fiscal year from July 2019 to end of June 2020. One question from the floor was raised, asking to explain the differential between the gross and net income amounts. Gross income was reported at being \$23,772, with a net income of approximately \$18,000 after Purdy's fundraising costs were accounted for.

Last year's income came very close to the projected budget while expenses were lower than expected due to the pandemic causing cancellation of numerous planned events. Renee presented charts illustrating the breakdown of both income sources and expense allocations. Details of the Financial Report can be seen in the attached pages.

A motion to adopt the Financial Statements was made by Anita Koles, seconded by Deb Perrier. **Carried.**

Renee noted that the Society Bylaws require annual 3<sup>rd</sup> party audits of the book-keeping, and acknowledged the efforts of two parent volunteers who performed this service.

2 - Renee presented the proposed budget for 2020-2021. Total planned expenditures are \$19,100.00. Details of the proposed budget can be seen in the attached pages.

There was a question from the floor regarding choir fees. Brigida explained that these are school-based fees and thus do not show in the budget.

A motion to adopt the 2020-2021 SFMS Budget was made by Darlene Senger, seconded by Teresa Cowan. **Carried.**

As a closing note Renee mentioned that the Society can receive tax-deductible donations and will issue receipts for all donations.

## 8. Fundraiser Report

Darlene Senger noted that the school division provides \$700.00 funding for the music program annually. The SFMS exists in order to raise funds to support the program.

The sales of **Purdy's Chocolates** is the major fundraising initiative. The fundraising campaign is officially now in progress and will run to the end of November. On-line ordering is encouraged. Purdy's provides a 25% return on sales, and the cost of the chocolates isn't inflated, the same prices are listed in stores as through the fund-raising. Darlene asked for 100% participation from all band families.

Other fundraising initiatives will be planned for the year, details to be announced in the coming weeks.

Darlene also noted that donations can be made through a number of local businesses if the St. Francis band program is mentioned at time of transaction: Vecova, Cobbs Breads (Crowfoot), and Panda Flowers.

## 9. Volunteer Coordinator's Report

Anne Ang-Becker noted that there will be calls for volunteers during the year, but likely not as many as in previous years. Such calls will be made via email to the band and choir parents.

## 10. Election of Officers

Derek Cook announced that the following board members will be returning:

- Renee Sward; Treasurer
- Jurgen Hartloper; Secretary
- Deborah Perrier; Uniform Coordinator
- Anne Ang-Becker; Volunteer Coordinator.

A motion to accept the slate of officers continuing was made by Anita Koles, seconded by Darlene Senger. **Carried**

Derek Cook announced that four vacant Board positions – President, Vice President, Fundraising Coordinator, and Webmaster – need to be filled prior to the adjournment of the AGM.

Derek described the role/duties of the President, and called for nominations. Anita Koles nominated Darlene Senger, who accepted the nomination. Derek then made two more calls for nominations. There were no further nominations made, and Darlene Senger was **acclaimed** as the new President of the Society.

Derek described the role/duties of the Vice-President, and Anita called for nominations. Brigida Battistessa nominated Karl Senger, but he declined due to his commitments to other organizations. Valerie Zajac stepped forward to volunteer as the Vice-President. Derek then made two more calls for nominations. There were no further nominations made, and Valerie Zajac was **acclaimed** as the new Vice-President of the Society.

Derek described the role/duties of the Fundraising Coordinator, and called for nominations. Andrew Springett stepped forward to volunteer. Derek then made two more calls for nominations. There were no further nominations made, and Andrew Springett was **acclaimed** as the new Fundraising Coordinator for the Society.

Derek described the role/duties of the Webmaster, and called for nominations. Roberta Lee stepped forward to volunteer. Derek then made two more calls for nominations. There were no

further nominations made, and Roberta Lee was **acclaimed** as the new Webmaster for the Society.

**11. Adjournment:**

Derek Cook thanked all in attendance, and congratulated the new and continuing Board members.

Darlene Senger thanked Derek and lauded him for his great stewardship as the Society's President the past 3 years. Joan Lingelbach provided greetings and congratulations on behalf of the school, and gave thanks to Derek and the Board for providing such good leadership.

The next meeting was set for Wednesday, October 14, 2020.

Motion for adjournment was made by Karl Senger, seconded by Anne Becker. **Carried.**

The 2020 AGM ended at 8:30 pm.

Issued October 27, 2020.